

How to Self Sign Up for parents

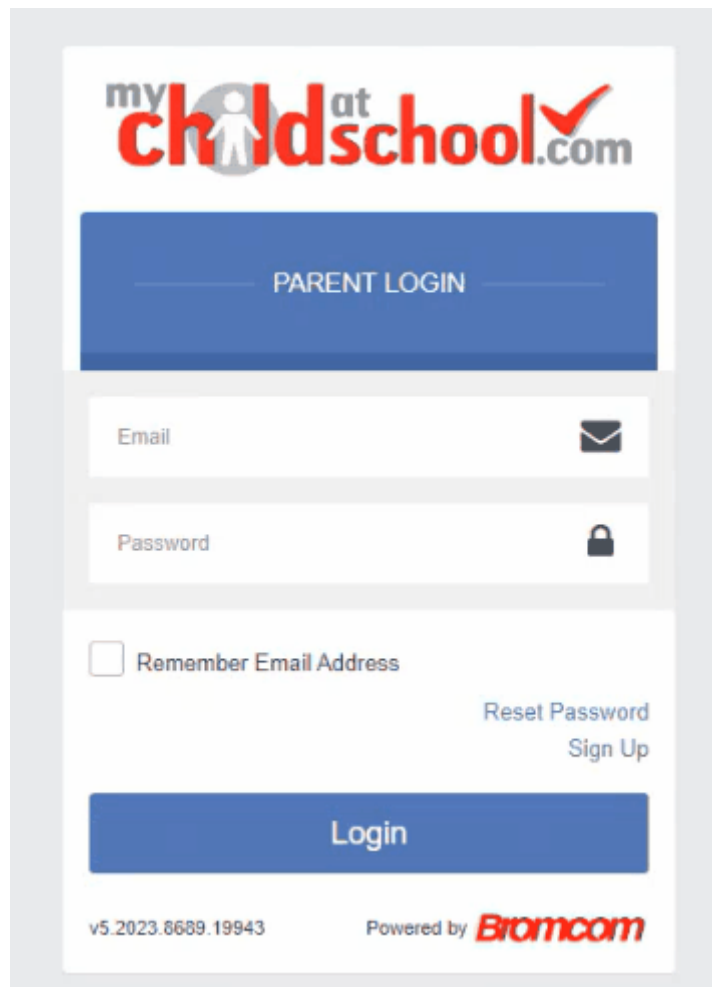
Parents can access the Parent Login screen in two ways:

1. From within the web browser type www.mychildatschool.com, this will open the Parent Login screen.
2. From the MyChildAtSchool mobile phone app, this will open the Parent Login screen.

Once in the Parent Login screen parents should follow these steps:

- Click on the **Sign Up** link in the Parent Login screen.
- Enter the **School ID 11468**.
- Click Continue.
- Enter the registered email address.
- Click Sign Up.

Parents will see the message *'To complete your registration, we have sent an email to the email address you provided. Please access your email and follow the steps to create your password'*.



The image shows a web form for logging in as a parent on the MyChildAtSchool.com website. At the top is the logo, which includes the text "my child at school.com" in red and black, with a stylized figure of a child inside the word "child". Below the logo is a blue button labeled "PARENT LOGIN". Underneath this are two input fields: "Email" with an envelope icon and "Password" with a padlock icon. Below the password field is a checkbox labeled "Remember Email Address". To the right of the checkbox are two links: "Reset Password" and "Sign Up". At the bottom of the form is a large blue button labeled "Login". At the very bottom, there is a version number "v5.2023.8689.19943" and a note "Powered by Bromcom" with the Bromcom logo.

my child at school.com

PARENT LOGIN

Email

Password

☐ Remember Email Address

[Reset Password](#)

[Sign Up](#)

Login

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Parents will receive an email from MyChildAtSchool with a link to a one time passcode.

- Click on the link for the one time passcode.
- Enter the one time passcode.
- Click Verify.



PARENT SIGN UP

Enter one time passcode

One Time Passcode

Verify

[Back to Login](#)

As soon as the one time passcode has been verified, parents will be prompted to enter a password.

- Enter Password.
- Confirm Password.
- Click Create Password.

my child at school.com

CREATE YOUR PASSWORD

Enter Password

Confirm Password

Create Password

[Back to Sign in](#)

Once the password has been created, parents can login from within the web browser and type www.mychildatschool.com, or access the MyChildAtSchool mobile phone app, this will open the Parent Login screen.

Note: Parents should contact the school if:

- Self Sign Up has not been enabled for the school.
- Parental Responsibility has not been assigned to the parent, then a message will appear *'Email address invalid. Please contact the school to gain access to your child's account.'*
- The parent's email address is not recognised.

Note: Parents should go back to the login screen if the email address already exists:

- Enter email address and password to sign into your account.
- Use Forgot Password if the user has forgotten their password.